27 September - 1 October | Amsterdam, Netherlands

# **ERS CONGRESS GUIDELINES & REGULATIONS**

## ORGANISING MEETINGS AND EVENTS OUTSIDE THE CONGRESS

The success of the ERS Congress is in the best interest of all our participants, sister societies and sponsors. The following guidelines are in place to prevent any events, meetings or promotional activities detracting from the ERS congress programme during the period of the meeting. ERS asks all interested parties to respect these limitations.

#### Meetings, events and activities

ERS does not approve of any open-invite meetings (either on the topic of respiratory medicine or aimed at ERS congress participants) taking place throughout the entire duration of the Congress, as well as three days prior to and three days after the official opening and closing dates of the ERS Congress, respectively.

ERS forbids any sponsored meetings taking place (whether 'open invite' or 'closed invite') throughout the entire duration of the Congress, as well as three days prior to and three days after the official opening and closing dates of the ERS Congress, respectively. We ask ERS's industry partners to respect these guidelines if approached by entities for financial support.

ERS understands the opportunity that congress participants represent, but the proliferation of the above-described meetings is not in the best interest of the ERS Congress. We hope that all participants of the ERS Congress will be able to dedicate their time to the congress programme and all the related initiatives and activities planned by ERS.

### Scientific symposia

ERS forbids the organisation of scientific symposia outside of the ERS Congress, at any venue within the host city throughout the entire duration of the Congress, as well as three days prior to and three days after the official opening and closing dates of the ERS Congress, respectively. This rule also applies to 'Meet the Professor' type events, all events involving speakers presenting data or case studies, practical workshops and all educational events.

All industry sessions will be held within the congress venue on Sunday, Monday and Tuesday.

#### Closed meetings and social events

Companies are permitted to organise and host invitation only meetings and social events provided they do not take place during the following times, which would either clash with the congress programme or the congress opening session.

- 08.00 19.30 CEST (Sunday, Monday and Tuesday)
- 17.00 20.30 (Saturday)

For small, closed meetings, discussion groups, clinical findings meetings, meetings with investigators and speaker briefings for symposia, approval from ERS is not required unless the

27 September - 1 October | Amsterdam, Netherlands

event is for more than 40 participants, provided the timings respect the above time restrictions. In these cases, invitations must be directed to specific individuals and not be open invite.

## **Promotional meetings**

Press events taking place outside of the congress centre are exempt from the blackout times provided they are closed meetings for staff and media only. \*Please refer to scientific symposia.

#### Internal staff meetings

Companies are entitled to host meetings for more than 40 participants for delegates they have funded to attend the Congress. However, these meetings cannot take place during the Congress programme and must not compete with or dilute the value of the content of the ERS congress programme.

Programmes for such meetings must be approved by the ERS Office, please forward them to <a href="mailto:corporate.relations@ersnet.org">corporate.relations@ersnet.org</a>