

European Respiratory Review

Chief editor: Job description

Background

The *European Respiratory Review* (<http://err.ersjournals.com>) is an open access, continuous-publication, peer-reviewed journal of the European Respiratory Society (current impact factor 7.5).

The *Review* publishes comprehensive review articles, mini-reviews, editorial comments on published articles and current events surrounding the respiratory community, and short correspondence to the editor discussing recently reported findings.

The *European Respiratory Review* encourages spontaneous submissions and some material is commissioned by the chief editor.

The *Review* enjoys visibility alongside, and a high degree of integration with, the *European Respiratory Journal* and *ERJ Open Research*.

For further information on the aim and scope of the *Review*, see
<http://erj.ersjournals.com/content/40/3/535.full>
<http://err.ersjournals.com/content/25/139/1>
<https://err.ersjournals.com/content/28/151/190001>

The role of the chief editor

This position has a 3-year mandate (non-extendable, non-renewable), commencing October 2024 and finishing at the end of September 2027. The new Chief Editor would be expected to begin shadowing the current Chief Editor around 9 months before the start of their mandate. Although the Chief Editor is appointed by ERS, editorial decisions are independent from the ERS committees.

The post is not salaried, but financial compensation will be made to the editor's institution. Administrative, editorial and technical support will be provided by the ERS publications office.

The main responsibilities of the editor are as follows.

Main responsibilities

- Taking responsibility for the scientific content of the *Review* and potential growth of the journal over the coming years.
- Acting as the public face of the *Review* within the respiratory profession.
- Seeking out opportunities to promote the *Review* to potential authors and readers, particularly among younger researchers and those from countries that are not well represented in the ERS publications.
- Ensuring a healthy flow of spontaneous submissions and actively commissioning a selection of editorials, updates and review articles.
- Publishing an annual editorial in the *Review*, reporting the achievements and future development plans to the readership.
- Appointing, structuring and maintaining an editorial board that is sufficient to support the workload, and is representative of respiratory medicine across Europe and globally.
- Selecting high-quality content while ensuring a suitable balance of topic areas to serve the ERS membership and wider readership.

- Taking responsibility for and communicating editorial policy, and addressing publication ethics problems.
- Communicating with the editors of the other ERS publications regarding a coordinated strategy to ensure continued success of the ERS publishing portfolio.
- Establishing an agenda for and chairing editorial board meetings (held annually around the time of the ERS congress, and with additional teleconferences if required).
- Attending other ERS meetings as required, such as the Publications Committee (as an observer at the Congress meeting), the Science Council, ERS General Assembly and Respiratory Journal Editors Group (mostly via teleconferences).

Editorial tasks

- Leading the editorial board on peer review and manuscript acceptance policy, assessing all submitted manuscripts and assigning manuscripts to members of the editorial board or other reviewers, as appropriate.
- Monitoring the editorial performance of the members of the editorial board, and providing regular feedback and intervening where necessary.
- Being aware of the ERS's policy on Diversity and Inclusion (<https://www.ersnet.org/ers-diversity-and-inclusion/>) and applying these principles to the role.
- Being responsible for investigating, taking action and communicating with authors about possible publications practice violations (*e.g.* regarding duplicate publication, plagiarism and fraud), using recommended advice from bodies such as ICMJE and COPE.
- Ensuring unbiased/independent handling of all submitted manuscripts, and having a transparent policy for the handling of the Chief Editor's own manuscripts.
- Ensuring an adequate balance between priority papers for rapid publication and publication lagtime for others.
- Making appropriate arrangements regarding transparency and/or limitation of conflicts of interest for authors, reviewers and editors, with respect to the ERS policy on conflicts of interest.
- Managing the correspondence section, to ensure authors have the right to reply when appropriate.
- Interacting frequently with and working to specific deadlines agreed with the ERS publications office, and engaging with the ERS publications and communications teams in marketing and promotional activity for the *Review*.

Personal requirements

- Relevant medical and scientific qualifications and experience in respiratory medicine/science.
- Previous international editorial experience at a senior level.
- Ability to devote requisite time to tasks.
- Fluent in English with excellent communication skills.
- Leadership skills, including the ability to motivate others.
- Excellent organisational skills.
- Awareness of the importance of publishing deadlines.
- Demonstrable knowledge of the particular issues surrounding open access publishing.
- Dynamic and proactive approach to commissioning articles and advocating the publication, utilising a broad range of contacts across the full spectrum of respiratory medicine.