

**ERJ Open Research**  
**Chief Editor: Job description**

**Background**

*ERJ Open Research* (<http://openres.ersjournals.com/>) is an open access, continuous-publication, peer-reviewed journal of the European Respiratory Society (current impact factor 4.6).

*ERJ Open Research* publishes primarily original research in respiratory science and medicine, in the form of original articles and letters to the editor, covering basic science, clinical translational science and clinical medicine. It also publishes editorials, review articles and other scientific materials. Articles can be submitted directly to the journal or may be transferred from the *European Respiratory Journal* or *European Respiratory Review*.

Although *ERJ Open Research* has an important role to play as a sister publication to the other ERS journals, a key responsibility of the Chief Editor is to promote *ERJ Open Research* as a standalone publication and solicit submissions directly to the journal.

For further information on the aim and scope of *ERJ Open Research*, see:

<http://openres.ersjournals.com/content/1/1/00013-2015>

<https://openres.ersjournals.com/content/9/1/00608-2022>

**The role of the Chief Editor**

This position has a 3-year mandate (non-extendable, non-renewable), commencing October 2024 and finishing at the end of September 2027. The new Chief Editor would be expected to begin shadowing the current Chief Editor around 9 months before the start of their mandate. Although the Chief Editor is appointed by ERS, editorial decisions are independent from the ERS committees.

The post is not salaried, but financial compensation will be made to the editor's institution. Administrative, editorial and technical support will be provided by the ERS publications office.

The main responsibilities of the editor are as follows.

**Main responsibilities**

- Taking responsibility for the scientific content of *ERJ Open Research* and potential growth of the journal over the coming years.
- Acting as the public face of *ERJ Open Research* within the respiratory profession.
- Seeking out opportunities to promote *ERJ Open Research* to potential authors and readers, particularly among younger researchers and those from countries that are not well represented in the ERS publications.
- Publishing an annual editorial, reporting the achievements and future development plans to the readership.
- Ensuring that ERS officers and leadership are aware of and engaged in the mission of *ERJ Open Research* and act as advocates for the journal.
- Ensuring a healthy flow of submissions to the journal, both directly and as transfers from the ERS sister journals (*ERJ* and *ERR*).
- Approaching researchers directly at an individual level to solicit submissions from their research groups.
- Appointing, structuring and maintaining an editorial board that is sufficient to support the workload, and is representative of respiratory medicine across Europe and globally.

- Selecting high-quality content while ensuring a suitable balance of topic areas to serve the ERS membership and wider readership.
- Taking responsibility for and communicating editorial policy, and addressing publication ethics problems.
- Communicating with the editors of the other ERS publications regarding a coordinated strategy to ensure continued success of the ERS publishing portfolio.
- Establishing an agenda for and chairing editorial board meetings (held annually around the time of the ERS congress, and with additional teleconferences if required).
- Attending other ERS meetings as required, such as the Publications Committee (as an observer at the Congress meeting), the Science Council, ERS General Assembly and Respiratory Journal Editors Group (mostly via teleconferences).

### **Editorial tasks**

- Leading the editorial board on peer review and manuscript acceptance policy, assessing all submitted manuscripts and assigning manuscripts to members of the editorial board or other reviewers, as appropriate.
- Monitoring the editorial performance of the members of the editorial board, and providing regular feedback and intervening where necessary.
- Being aware of the ERS's policy on Diversity and Inclusion (<https://www.ersnet.org/ers-diversity-and-inclusion/>) and applying these principles to the role.
- Being responsible for investigating, taking action and communicating with authors about possible publications practice violations (e.g. regarding duplicate publication, plagiarism and fraud), using recommended advice from bodies such as ICMJE and COPE.
- Ensuring unbiased/independent handling of all submitted manuscripts, and having a transparent policy for the handling of the Chief Editor's own manuscripts.
- Ensuring an adequate balance between priority papers for rapid publication and publication lagtime for others.
- Making appropriate arrangements regarding transparency and/or limitation of conflicts of interest for authors, reviewers and editors, with respect to the ERS policy on conflicts of interest.
- Managing the correspondence section, to ensure authors have the right to reply when appropriate.
- Interacting frequently with and working to specific deadlines agreed with the ERS publications office, and engaging with the ERS publications and communications teams in marketing, promotional and press activity for *ERJ Open Research*.

### **Personal requirements**

- Relevant medical and scientific qualifications and experience in respiratory medicine/science.
- Previous international editorial experience at a senior level.
- Ability to devote requisite time to tasks.
- Fluent in English with excellent communication skills.
- Leadership skills, including the ability to motivate others.
- Excellent organisational skills.
- Awareness of the importance of publishing deadlines.
- Demonstrable knowledge of the particular issues surrounding open access publishing.
- Dynamic and proactive approach to commissioning articles and advocating the publication, utilising a broad range of contacts across the full spectrum of respiratory medicine.