

Breathe

Chief editor: Job description

Background

Breathe (<http://breathe.ersjournals.com/>) is ERS's open access, clinical educational publication (current impact factor 2.0). It aims to bring high-quality practice-focused reviews, cases and viewpoints to a wide audience. Content is commissioned by the Chief Editor to ensure a specific educational focus and to cover the whole respiratory field.

For further information on the aim and scope of *Breathe*, see <http://erj.ersjournals.com/content/40/3/535.full> and <https://breathe.ersjournals.com/journal/about>

All submissions to *Breathe* are made to an established and well-developed online submission platform, through which the entire process of author submission, peer review and editorial decision is managed.

The role of the chief editor

This position has a 3-year mandate (non-extendable, non-renewable), commencing October 2024 and finishing at the end of September 2027. The new editor would be expected to begin shadowing the current editor 9 months before the start of their mandate. Although the editor is appointed by the ERS, editorial decisions are independent from the ERS committees.

Administrative, editorial and technical support will be provided by the ERS publications office.

The main responsibilities of the editor are as follows.

Main responsibilities

- Involving the Associate editors in the strategy, content and review process.
- Selecting appropriate subject areas for each of the 4 issues per year.
- Commissioning authors to write reviews, self-tutorial material, and case presentations.
- Acting as the public face and advocate of *Breathe* within the respiratory profession.
- Managing the correspondence and corrections section, to ensure authors have the right to reply and errors are corrected, if/when appropriate.
- Communicating with the editors of the other ERS publications regarding a coordinated strategy to ensure the continued success of the ERS publishing portfolio.
- Collaborating with the publications office to ensure that information provided to readership (e.g. instructions for authors) is current.
- Collaborating with the Education Council to ensure the aims of the journal and the Education Council are aligned and furthered.
- Establishing an agenda for and chairing editorial board meetings (held annually around the time of the ERS congress, and with additional teleconferences if required).
- Attending other ERS meetings as required, such as the Publications Committee (as an observer at the Congress meeting), the Education Council meetings, ERS General Assembly and Respiratory Journal Editors Group (mostly via teleconferences).

Editorial tasks

- Appointing an editorial board (including ERS Assembly Secretaries, ERS Education Council representatives and Early Career Member Committee representatives).
- Leading the editorial board on manuscript acceptance policy, reviewing submitted manuscripts and assigning manuscripts to members of the editorial board or other reviewers, as appropriate.
- Monitoring the editorial performance of the members of the editorial board, and providing regular feedback and intervening where necessary.
- Being aware of the ERS's policy on Diversity and Inclusion (<https://www.ersnet.org/ers-diversity-and-inclusion/>) and applying these principles to the role.
- Being responsible for initiating sanctions against authors who have violated publications practice, e.g. regarding duplicate publication, plagiarism and fraud, using the resources provided by the Committee on Publication Ethics (COPE), of which the ERS is a member.
- Ensuring unbiased/independent handling of all submitted manuscripts, and having a transparent policy for the handling of the chief editor's own manuscripts.
- Making appropriate arrangements regarding transparency and/or limitation of conflicts of interest for authors, reviewers and editors, with respect to the ERS policy on conflicts of interest.
- Interacting frequently with and working to specific deadlines agreed with the ERS publications office.

Other requirements:

- Dynamic, innovative and proactive approach to commissioning articles and advocating the publication, utilising a broad range of contacts across the full spectrum of respiratory medicine.
- Keen interest in and knowledge of respiratory education.
- Strong day-to-day clinical experience.
- Ability to devote requisite time to tasks.
- Fluent in English with excellent communication skills.
- Leadership skills, including the ability to motivate others.
- Excellent organisational skills.
- Ability to work to specific deadlines agreed with the publications office and awareness of the importance of publication deadlines.
- Previous editorial/publishing experience is desirable but not essential.