# Application for ERS Research Seminar

**PRESENTIAL EVENT**

# To be submitted (including all appendices) by October 15 of each year to:

##### ERS Headquarters, Ave Ste Luce 4, 1003 Lausanne, Switzerland at scientific@ersnet.org

Research seminar chairs are expected to comply with these ERS research seminar rules, available on the ERS website: <http://www.ersnet.org/congresses/research-seminars.html>

**RESEARCH SEMINAR CHAIRS (ORGANISERS):**

ERS encourages that one of the chairs is an Early Career Expert in the field.

|  |  |  |
| --- | --- | --- |
|  | Research seminar first chair  | Research seminar second chair |
| Title:Name: |            |       |
| Address: |       |       |
| E-mail: |       |       |
| Telephone: |       |       |

1. **General information**

**Title of Research Seminar**

**Assembly topics:**

[ ]  1. General pneumology

[ ]  2. Respiratory intensive care

[ ]  3. Basic and translational sciences

[ ]  4. Clinical physiology and sleep

[ ]  5. Airway diseases, asthma and COPD

[ ]  6. Epidemiology and environment

[ ]  7. Paediatrics

[ ]  8. Thoracic surgery and transplantation

[ ]  9. Allied respiratory professionals

[ ]  10. Respiratory infections

[ ]  11. Thoracic oncology

[ ]  12. Interstitial lung diseases

[ ]  13. Pulmonary vascular diseases

[ ]  14. Clinical techniques, imaging and endoscopy

**Is this a resubmission of a previous research seminar application which was unsuccessful?**

[ ]  Yes [ ]  No

**If yes, please detail the specific changes made to this resubmission to address the comments and recommendations received from the ERS Science Council on the previous submission.**

**Will this Research Seminar include young investigators in the programme?**

[ ]  Yes [ ]  No

If yes, please specify how:

**Will this Research Seminar also include presentations on clinical research?**

[ ]  Yes [ ]  No

**Will this Research Seminar include patients in the programme?**

[ ]  Yes [ ]  No

If yes, please specify how:

**Does this Research Seminar include industry support?**

[ ]  Yes [ ]  No

If yes, please specify how:

1. **Need assessment and outcome**

**2.1 Need assessment:**

* **Scientific justification/motivation for the organisation of the research seminar**

*(include literature review; 1000 words maximum)*

* **Objectives** *(150 words maximum using* ***objectives action verbs****):*

* **Main diseases the research seminar will cover** *(select only what is appropriate):*

[ ]  1. Airway diseases

[ ]  2. Interstitial lung diseases

[ ]  3. Paediatric respiratory diseases

[ ]  4. Pulmonary vascular diseases

[ ]  5. Respiratory critical care

[ ]  6. Respiratory infections

[ ]  7. Sleep and breathing disorders

[ ]  8. Thoracic oncology

* **Target audience** *(select only what is appropriate):*

|  |  |
| --- | --- |
| [ ]  Allergist[ ]  Clinical researcher[ ]  Critical/Intensive care physician[ ]  General practitioner[ ]  Lung function technologist[ ]  Nurse[ ]  Paediatrician[ ]  Pathologist | [ ]  Patient[ ]  Physiologist[ ]  Physiotherapist[ ]  Policy maker[ ]  Radiologist[ ]  Scientist (basic, translational)[ ]  Student[ ]  Thoracic oncologist |

Other target audience :

**2.2 Outcomes**

* **Excepted outcome(s) (please refer to the guidelines for the types of outcomes expected)**

* **Which post-event activities are you going to organise:**

[ ]  Webinar on ERS respiratory Channel

[ ]  Educational event(s)

[ ]  Working group

[ ]  Publications\*

[ ]  Grant application

[ ]  Other, please specify:

\*If a publication is anticipated, clarify what type of document will be developed (e.g. an editorial, a perspective paper, a seminar report, a “back-to-basics” or stand-alone review article, or a series of consecutive reviews) and the main topic(s):

1. **Detailed scientific programme**

**Does the programme include break-out session(s)?**

[ ]  Yes [ ]  No

**Does the programme include Early Career abstracts presentations?**

[ ]  Yes [ ]  No

**Does the programme include post event meeting to discuss outcome?**

[ ]  Yes [ ]  No

**Describe the scientific programme of your seminar**

(supporting programme structure available in the guidelines annex)

**Participants**

**Faculty proposal (maximum of 10):**

*Including name, country, email address, 1-2 bibliographic references supporting the recommendation and the role they would have in the research seminar programme).*

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

**Participant proposal:**

*Please provide below a list of participants you wish to attend this research seminar (name, country and e-mail required).* ***The selection should be gender, geographically and career stage balanced.***

*The number of participants is limited to 100. 50% can be selected by the research seminar chairs. A minimum of 50% of the participants must be chosen upon online application.*

1. **Logistical information**

**Venue and location**

Please indicate your preferred location, among the four proposals suggested below by the ERS

[ ]  Barcelona

[ ]  Berlin

[ ]  Lisbon

[ ]  Prague

Alternative location:

* City, country:
* Name of the meeting venue:
* Address:
* Contact person and email (if known):
* Suggestion for hotel/accommodation:
* Address:
* Contact person and email (if known):
* Transfers from and to the airport required: yes [ ]  no [ ]

Justification:

Upon justification, the organisers can suggest an alternative location fulfilling the following criteria:

* + - **Accessibility:** a major international airport within a maximum distance of 30 km; the location must be accessible by public transportation
		- **Low season**: further confirmation can be provided by the ERS office

**Date and time** *(NB: dates are subject to change)*

Please indicate your preferred dates and time:

Dates of the research seminar:

Start time on first day:

End time on last day:

**Alternatively, this seminar could be organised as a virtual event.**

[ ]  Yes [ ]  No

1. **Budget**

The maximum budget that can be allocated by the ERS for a research seminar is **€30 000**.

The budget calculated by ERS to organise a seminar is based on:

**1)** The number of faculty members (maximum 10) and participants (up to 100). On average, we budget per participant:

* 1. €170: Self-funded (catering only)
	2. €450: Partially funded Europe (2 nights of hotel + catering)
	3. €600: Partially funded non-Europe (3 nights of hotel + catering)
	4. €750: Faculty, fully funded Europe (2 nights of hotel + catering + flight)
	5. €1600: Faculty, fully funded non-Europe (3 nights of hotel + catering + flight)

**2)** Costs related to the venue rental fee, CME credit- request, audio-visual and event platform sent up must also be taken into consideration.

**3)** The organisers are encouraged to find external support from sponsors in the form of an unrestricted grant to increase the seminar’s overall budget.

Funds from sponsors can be used to cover faculty travel expenses and/or to allow more participants to take part in the meeting. There is no restriction regarding the maximum number of sponsors. However, to comply with ERS rules, at least two sponsors need to contribute financially. Mono-sponsored events are not permitted.

Is the industry intending to **sponsor** the meeting?

***Note.*** *Mono sponsored events are not acceptable by the ERS.*

[ ]  Yes, please specify

* which industry/industries:
* the nature of collaboration:
* do you have direct relation with the above industry:

[ ]  No.

### Collaboration with other scientific societies:

### Is collaboration with another scientific society intended?

### [ ]  Yes. Please specify

* which society/societies:
* the nature of collaboration:

**[ ]**  No.

1. **Conflict of interest**

The research seminar chairs must provide duly completed and signed conflict of interest forms with the research seminar application.

Date of submission:

Name of the research seminar first chair:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the research seminar second chair:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**General conflicts of interests**

*(Faculty and organisers)*

*I recognise that this should be a continuing medical education (CME) activity and wish to have it sponsored by the ERS. As such, the ERS must take responsibility for the content, quality and scientific integrity of this CME activity. Therefore, the ERS, as a provider of CME accredited by the EACCME or ACCME, must comply with the requirement to disclose to participants prior to educational activities the existence of any significant financial or other relationship a faculty member has with the manufacturer(s) of any commercial products(s) or provider(s) of any commercial service(s) discussed in a scientific or educational presentation.*

*I understand that the intent of this disclosure is not to prevent a faculty/organiser with a significant financial or other relationship from making a presentation, but rather to provide participants with information on which they can make their own judgements. It remains for audience members to determine whether the faculty/organiser‘s interests or relationships may influence the event. The ERS does not view the existence of these interests or commitments as necessarily implying bias or decreasing the value of the faculty/organisers’ participation.*

**Complete and tick the following statements as appropriate:**

* Title, name and surname:
* Affiliation:
* Regulatory authority and registration number:

**[ ]  Yes, I have the following real or perceived conflicts of interest that relate to this event.**

|  |  |
| --- | --- |
| **Type of affiliation/financial interest** | **Name of commercial company** |
| Receipt of grants/research supports: |       |
| Receipt of honoraria or consultation fees: |       |
| Participation in a company-sponsored speaker’s bureau: |       |
| Stock shareholder:  |       |
| Spouse/partner: |       |
| Other support (please specify): |       |

**[ ]  No, I do not have any real or perceived conflicts of interest that relate to this event.**

**Tobacco and alternative nicotine delivery products conflicts of interest**

Please note that ERS does not accept submissions for abstracts/cases from persons who are or who have been, full or part-time, employees of, or paid consultants to, or those with any real or perceived, direct or indirect links, to the tobacco industry, or who have received any financial or in-kind benefit from the tobacco industry, at any time after 1 January 2000. Exclusion will also be applied as of 1 January 2020 to the submission of abstracts/cases from persons who have conflicts of interest relating to alternative nicotine delivery products such as e-cigarette and heated tobacco products.

Please complete and tick  the following statements as appropriate:

[ ]  No. I declare that I have not been full or part time employee of, paid consultant or advisor to /received a grant from the tobacco industry at any time after 1.1.2000, for any project or programme nor have I any conflict of interest relating to alternative nicotine delivery products such as e-cigarette and heated tobacco products after 1.1.2020, nor will a conflict arise before the event for which I am submitting an abstract/case.

**[ ]** Yes. I declare that I have been a full or part time employee of, paid consultant or advisor to/received a grant from the tobacco industry at any time after 1.1.2000, for any project or programme or I have conflicts of interest relating to alternative nicotine delivery products such as e-cigarette and heated tobacco products after 1.1.2020.

*ERS no longer accepts Faculty who has links with the tobacco industry, the ERS will have to cancel this invitation/collaboration and you will be banned for life from all ERS activity.*